



**South Bucks**  
District Council



31 August 2007

Dear Councillor

### **BUCKINGHAMSHIRE JOINT IMPROVEMENT BOARD**

A meeting of the Joint Improvement Board will be held at **4.00 pm on 14 September 2007** in **Mezzanine Room 1, Buckinghamshire County Council offices** at which your attendance is requested.

**Membership:** Steven Adams (Buckinghamshire CC), Mary Baldwin (Buckinghamshire CC), Bill Bendyshe-Brown (Wycombe DC), Peter Cartwright (Buckinghamshire CC), Bill Chapple (Buckinghamshire CC), Frank Downes (Buckinghamshire CC), Michael Edmonds (Aylesbury Vale DC), Roger Reed (South Bucks DC) and Linda Smith (Chiltern DC)

Stephanie Moffat  
Programme Manager

### **AGENDA**

**1. Apologies**

**2. Minutes**

To approve as a correct record the minutes of the meeting held on 26<sup>th</sup> July 2007, attached as Appendix A

**3. Declarations of interest**

Members to declare any personal/prejudicial interests

**4. Programme management**

To consider the update report on the pathfinder programme attached as Appendix B

**5. Community engagement**

To consider the report on the community engagement work stream, attached as Appendix C

**6. Procurement**

To consider the report on the procurement work stream, attached as Appendix D

**7. Support services**

To consider the report on the shared services project. Paper to follow as Appendix E

**8. Customer services**

To consider the report on the customer services project, attached as Appendix F

**9. Demand led transport**

To consider the report on the demand led transport project, attached as Appendix G

**10. Waste**

To consider the report on the Waste project, attached as Appendix H

**11. Communications**

To consider any communication issues arising from items 3 – 10 above.